CLEARERTHOUGHTS
PERSONAL DEVELOPMENT, COMPUTER AND MANAGEMENT TRAINING

Dignity at Work

Duration   1 day

Overview

This course discusses Dignity at Work and explores the legal, moral and social responsibilities of companies and individuals. It is designed for team members or leaders, managers at any level and union or other group or company representatives.

We take an interactive approach to encourage delegates to consider their own roles and responsibilities in the workplace.

Linked programmes

- Essential Communication Skills

- Conflict Management

- Discipline and Grievance

Objectives

At the end of the training the delegate will be able to successfully:

- Identify the most common causes of bullying and harassment at work

- Use their company's correct processes and procedures to stop bullying and harassment occurring in their workplace

- Confidently deal with Dignity at Work issues

working with the documentation and support provided.

Topics covered

- Why we have Dignity at Work Policies

- The Cost of Bullying and Harassment

- What Responsibilities Do We Each Have?

- The Definition of Dignity at Work

- The Dignity at Work Bill

- What are Bullying and Harassment?

- Your Company's Dignity at Work Policy

- Dealing with Bullying and Harassment

- Methods of Help and Resolution